

Arkport Public Library

Board Minutes of March 16, 2023

Meeting called to order at 6 pm by President Patty Amidon.

Pledge of Allegiance recited.

Members present: Director Cody Herman, Carol Burns, Joanne Bisson, Marge Wagner, Patty Amidon, Terry Pullman

Motion by Marge and seconded by Terry that February minutes be approved with corrections.

Old Business:

Construction updates by Cody, library will be closed for two to three weeks beginning March 27th during this part of construction. The flooring has been selected for the leveled floor and bathroom construction will be done during the closure. Rex Simpson's engineering document is on file. Chris's time and construction costs will be paid as the work progresses.

Linda Wehling Matkovic's children's books will be ordered from Amazon and set up in the newly constructed library. Linda's biography will be on display at the time the books will be available to the public.

New Business

Terry presented the treasurer's report. Motions made by Carol and seconded by Marge that the treasurer's report is approved. This report is on file. Discussed that the library debit card is available for construction needs.

Technology advancement of the library staff and board as the library grows. Most documents are hand written. Technology and digital se is imperative going forth as the library continues to grow in the community. Library needs to be able to answer the needs of the patrons. We are limited in size, but technology will help the library expand beyond our walls.

Director's report: Circulation stats are on file. Cody met with Rex S and Chris O twice for the tentative start of the project of March 27-April 11.

Cody has reviewed the policies set by the board and sent to STLS. He also submitted the annual report to the State as of March 16, 2023. Library Advocacy Day on February 28th was done virtually due to inclement weather. A copy of "Grow With Us" is on file. Comments will follow in this report.

Goals:

1. Renovation documents needed. Survey of the building and lot, a building permit from the Village. Met with neighboring home owner and encouraged the library to expand some on his lot when necessary for projects.
2. Coordinate Mini-Grant Programs

- a. Tai Chi-need a start ate which has to coordinate with the leader who needs their certification renewed. This will be a continuing program at the Village hall after the Bone Builders meet. \$200 will be sent to the Office of the Aging in Bath to offset expenses for the program.
 - b. Come Learn with Me and Plant a seed. Working with CCE May thru September. Cody has bought supplies for some programs.
3. File for permanent Charter
4. Coordinate Summer Reading Program to encourage families to read and story hour time.
5. Develop and Launch ArkportPublicLibrary.org

Next meeting April 13, 2023 at 6pm

Motion to adjourn by Marge and seconded by Joanne.