

Arkport Public Library Meeting
Minutes
5/18/2021

The first official meeting as the Arkport Public Library was called to order at 6 pm by acting President Patty Amidon.

Members present: Cathy Smith, Director; Patty Amidon, Terry Pullman; Marge Wagner; Joanne Bisson; Carol Burns, Brian Hildreth, STLS representative.

The new charter for the Arkport Public Library was received and Carol Burns will have it framed to be on display at the Library.

Patty and Terry have applied and received the EIN number for the Library. The bills for utilities and other expenses have been transferred from the Village to the Library accounts. The tax money of \$35,783.00 was received and deposited in the Library account. Terry has been paying the bills, she also reported that donations have been received as Memorials for Judy Beckerink who was a past trustee of the Village Book Center and faithful reader. The trustees also gave donations in Memory of Judy and Ruth Anna Smith who was a past trustee. A complete financial report is on file. Discussion was held on whether we hire a bookkeeper. It was tabled for more information how many hours were going to be required for a Bookkeeper.

Election of Officers; President, Patty Amidon; Vice President, Joanne Bisson; Treasurer, Terry Pullman; Secretary, Carol Burns; Director, Cathy Smith.

A discussion was held for approval to have a summer story hour presented by volunteer Emily Pfaff for grades 3-6. Arkport School has announced a summer camp program Monday thru Thursday from 8-1 providing breakfast and lunch. Terry would investigate this further to see if there was a way for this to work for a story hour. All agree.

A motion was made by Terry and seconded by Carol that the Library be closed on Saturday through the summer. All agreed.

Brian gave a to-do list for the Director and Board and a Policy Manual and guidance which he will help with also tax and budget requirements. He also said we need to update the building, lighting, roof, windows, entrance doors, bathroom up date. He said \$50,000.00 should cover these changes. 90% would be covered by STLS and \$5,000.00 for the Library. Patty will get quotes from local contractor. NYSDOT provides library signs directing people to the building. For a major building project in the future, the Library would be responsible for 50% and 50% STLS.

The Bank needs a copy of these minute which I will see they receive.

Meetings are set for the second Thursday of the month. June 10th is the next meeting. Adjournment at 7:20. Respectfully Submitted Carol Burns, Secretary