

Arkport Public Library
Board Minutes of May 9, 2024

Executive Meeting opened by V. President Joanne Bisson at 6:07 pm for Personnel issue.

Regular meeting opened at 7:00 pm with members Cody Herman, Director; Marge Wagner; Joanne Bisson; Terry Pullman; and Carol Burns. Patty Amidon Absent.

Marge made a correction to Secretary report, vote for School election is May 21. Library budget will be voted on May 21 at the Arkport High School.

Old Business

Cody received draft for Annual Report. Large mailings from the Library will need a permit from the postal service. School said they can help with our reports through BOCES. BOCES can get the letter out before school ends. We will not need another mailing until after school resumes in the fall. Cody is investigating if our mailings will go out under school permit or what it will cost for the Library to have a permit. District mailings will go under three mailing routes. Tell all your friends to vote. It's an important school budget vote and very important for the Library.

Sam Warren's demonstration of Mushroom Inoculation was well attended and participated. Sam is a great teacher. He knows his subject well. Sam will present a program on June 6 4-6 anthology 101. 24th July Sam is a NY Forestry specialist and will also do a program of forestry for one of our SUMMER Reading programs.

Terry would like to have the Library book sale at her house instead of at the park for the Summerfest sale. Her driveway is very accessible to Summerfest activities. Donations accepted.

New Business

Cody's Director's report is on file.

Treasurer's report \$39,576.95 minus outstanding check, \$39,467.43. New Treasurer at STLS much improved relationship with our Library. Steuben County check to library of \$183.23 received.

A program to be hosted at the Library in conjunction with Historical Society on May 22 at 4 p.m. Exploring the Canisteo River given by John Babbitt. Folding chairs, baked goods and beverage cart from Shurfine. Terry made motion Carol second, Cody be able to pay for folding chairs from Testani's.

Summer Reading program Discussion: Volunteers, names Rainy Brewer, Marge, Lisa. Reading program "Adventures Begin at your Library". Schedule will be worked up. The week after the Summerfest will be start of Summer storytime program for 6 weeks and incentives to children to want to participate.

Discussion on scheduling for summer since Beau's resignation. Cody will fill in until a new person is hired. He will get an idea about traffic through the library and the need for a new employee. Adjusting for Summer and fall hours will be on going.

Internship update on Cara's expertise and our need to build a website, a new Logo, and letterhead. She will be designing to meet the needs of the Library in the Community. She will be taking pictures and getting information from Cody.

We need to be planning for the next three years and beyond. Policies to be discussed each meeting until trustees go over the entire manual.

Thank you cards signed for the new books given to the Library. There will be two more books now being printed. A card was signed thanking Beau for her time here and well wishes.

Cody talk to Rainey for Summer Reading and School about Summer program. And look over the Handbook to bring forth the parts for study for this Library.

Next meeting Thursday Jun 13, 2024 at 6:00 pm at the Library.

Motion to adjourn at 8:00 pm.