

Arkport Public Library

Board of Trustees Meeting
October 10, 2024

Meeting called to order at 6:02 by President Patty Amidon

Pledge to the Flag was recited

Members present: Lindsie Meese, Director; Patty Amidon, Carol Burns, Joanne Bisson, Marge Wagner, Terry Pullman and Katie Karns

Secretary's report of September was corrected. The printer didn't work. Motion by Terry and seconded by Marge to approve the minutes as corrected.

Lindsie continued with the following business:

Old Business: Printer and copier are not working. Terry has one she will loan to the Library. It was suggested we apply for a new one being offered in the STLS program. Only the staff will be able to print at the present time. 25 cents a copy will be charged to the public when we have a new printer/copier.

Door count tally will be done on the calendar and saved monthly on an excel spread sheet

Patty has been granted an extension on the grant process.

Notary Services are now added. This information will be in the Village newsletter.

Patty has offered to do CPR training for the cost of a card. Class will be offered to the Public for a fee.

Policies of the Library will be put on the Website. Child Safety and unattended children; Gifts; Records Management; Collection Management; Patron Code of Conduct.

New Business:

A new Logo was picked for the Library.

Shelving and Storage shed. Lindsie would like to purchase a unit for the bathroom for more storage and an outside Storage shed. Maybe can be incorporated with the deck and roof project.

Director's report is on file. New cushions have arrived for children to sit on during story hour.

Lindsie is a student in classes for Library Director. She is also a member of NYLA and ALA. Her memberships have been paid by the Library.

Treasurer's report: Terry reported the monthly bills paid and is on file. She and Lindsie have submitted a budget for 2025 year of \$48,091.00. They have filed for a tax cap.

Hours for the Library employees was increased from 25 to 32.

Motion by Carol and seconded by Marge to accept the Treasurer's report approved by all.

Motion by Marge and seconded by Carol to accept the 2025 Budget approved by all.

Public comments: more kids came for story time. Lindsie recieved some new information for story time, programming and programming for small budgets.

Who are we reaching outside the Village where the newsletter does not go. How can we get the information out. Card holders have addresses on their card. News letters go out with students at school was a suggestion.

Petty cash: how do we trail what it's used for. By invoices presented to Terry.

Gift for Katie's husband for all he does keeping the mowing and snow removal.

Comment on how great the progress is under Lindsie.

She will be doing on line meetings and personal when it's required

Cards for Moms who bring their children for story time.

Next Board meeting will be November 21 at 6 pm.

Motion by Patty to adjourn and seconded by Terry at 6:45

Respectfully submitted; Carol Burns