

Arkport Public Library Challenge to Library Materials Policy

The Arkport Public Library supports all members of its community by collecting materials representing all viewpoints. However, it is not the role of the Arkport Public Library to advocate for or endorse any particular idea, opinion, or point of view; nor will the Arkport Public Library or any of its employees, volunteers, or trustees act *in loco parentis* (as a parent to library patron – either adult or minor).

The Board of Trustees recognizes the importance of providing a procedure whereby opinions from the public regarding materials selected can be voiced. A request for reconsideration must be made in writing on forms provided by the Arkport Public Library. These forms are available upon request from the circulation desk and upon completion, should be delivered to the circulation desk, or mailed to the Arkport Public Library in care of the Library Director. Upon receipt of the signed form, the Library Director will convene a committee with the President of the Board of Trustees and two professional librarians not involved in the selection of the material.

Within two weeks the committee shall:

1. Examine the material in question, the issues raised and the circumstances involved.
2. Make a decision to remove or retain the material in question.
3. Notify the American Library Association (<http://www.ala.org/bbooks/online-challenge-reporting-form>) and the New York Library Association (contact the director, Jeremy Johannesen, director@nyla.org) of any challenges.

The Arkport Public Library Director will respond in writing by certified mail to the patron within 10 days of the committee's decision.

Should the patron wish to appeal the decision, he/she may write to the President of the Board of Trustees to request a hearing by the Board. The Board will complete a review of the issue within 90 days and respond to the patron as soon as may be possible after such review. Any further appeal must be made to the Commissioner of Education in Albany, N. Y.

Adopted by the Arkport Public Library Board of Trustees

Date: November 11, 2021