

Arkport Public Library
Board Minutes of December 11, 2024

The meeting of the Library Board of Trustees opened at 6:02 p.m. with the Pledge of Allegiance. Attendees were Director Lindsie Meese and Trustees Joanne Bisson, Marge Wagner, Patty Amidon, Terry Pullman. Catherine Karns was also present.

Old Business

A motion to approve the November minutes with the addition of the date of 1915 to the transfer of property document section was made by Terry and seconded by Marg. All in favor.

Patty has submitted all items in the grants process, there has been no further follow-up from STLS as of yet.

The personnel policy will be sent out to Patty to start working on.

The FS-10 forms have been signed and submitted for the Construction Grant, there has been no further follow-up from STLS as of yet.

All approved policies have been uploaded to the website.

A grant from the Arts Council of the Southern Finger Lakes will be submitted by December 13th. The goal is to fund art classes in 2025 to coincide with the "Color Our World" theme.

New Business

Patty will bring up the Story Walk to the village board at the next meeting on Tuesday, December 17th.

The strategic plan created by Lindsie was discussed and will be put on hold until the next meeting, giving the Trustees time to digest.

We have two laptops purchased in 2021 through a grant that are currently not working. An email has been sent to the STLS help desk asking for assistance in determining the issue and corrective measures.

The iPad has been returned to the library but a block is needed to charge.

Holiday Hours were discussed and we will follow the state closings of December 24th and 25th, as well as the 31st and January 1st.

Lindsie presented the Director's report. 87 people visited the library in November with 178 books checked out or renewed. 23 items were added to the collection. 39 items were donated and added to the book sale inventory. Program attendance for the month was 4.

Terry presented the treasurer's report. Motion to accept by Patty and 2nd by Joanne. All in favor.

Public comment was made on an issue with our heating system. It doesn't seem to be heating efficiently, and is currently set to 81 degrees to keep the building at a somewhat comfortable temperature. Lindsie will look in the files for a warranty. Patty will reach out to Jud Marvin to check on it.

Next board meeting will be held January 9, 2025 at 6 p.m.

Meeting adjourned at 6:47 p.m. with a motion by Joanne and a 2nd by Marge.